

HASLINGFIELD PARISH COUNCIL

Minutes of meeting held on Monday 11th April 2016

Present –Trina Backhurst, Christine Kipping, John Miller, Jenny Jullien, Ron van der Hoorn, Lucian Hatfield, Sue Watson, Kirstie Walker and Julie Coxall. County Councillor Sebastian Kindersley was in attendance. There were two members of the public present. The meeting was chaired by Trina Backhurst, Vice Chair, in the Chairman's absence.

- 1 **Apologies for Absence** – Bob Branch and Tony Adcock sent apologies.
- 2 **Members Declaration of interest for items on the agenda** – None.
- 3 **Open Forum for Public Participation** – The new Lib Dem candidate, Doug Cattermole, introduced himself to the Parish Council.
- 4 **County Councillor's Report by Sebastian Kindersley**

Devolution - Sebastian Kindersley said Cambridgeshire County Council resolved with the support of all political groups at a Full Council meeting that the deal, in its current form, is not acceptable to this council. CCC is opposed to an Eastern region mayoralty and an Eastern region devolution footprint, favouring a Cambridgeshire and Peterborough county footprint. They believe it is crucial that the Local Enterprise Partnership and Chambers of Commerce support any devolution deal. An appropriate amount of time should also be taken to inform members of the council and the business community about the proposals before a full public consultation is undertaken. CCC believes there is currently insufficient housing and infrastructure investment on offer to Cambridgeshire.

Community Chest Grants – The latest funding for the popular Community Chest grant scheme run by South Cambs is now open. This is available to voluntary and community groups, charities and parish councils wishing to improve the quality of life for residents in South Cambs. Applicants can apply for up to £1,500 for improvements to community facilities, repairs to historic buildings/monuments/memorials, tree and hedge planting schemes, equipment and materials and project start-up costs. For details about the fund and guidance on eligibility, visit www.scambs.gov.uk

Local Plan -The reports have now been re-submitted and the Examination will start again in June 2016. A 5-year housing land supply may not be demonstrated until June 2017. The modifications include increasing the housing target for South Cambs by 500 homes (up to 19,500), lifting restrictions to allow the proposed new town north of Waterbeach and new village at Bourn Airfield to begin earlier, and bringing forward more of the land that was earmarked for housing near Cambridge Airport. While the Plan was suspended applications and pre-application enquiries for well over 2500 extra unplanned speculative homes have been submitted to South Cambs, nearly all of which were unwanted by local communities.

Police Cadets - The new Police Cadets unit in Cambourne has just been launched and weekly meetings will take place on Tuesdays from 7.00 to 9.00pm. This is aimed at any person between 13 and 18 years. Please contact Hannah.Watson@cambs.pnn.police.uk if interested in joining.

SK said that as this was the last Parish Council meeting before the elections, he would like to say that it had been a pleasure to work with such a vibrant community over the past four years and wished the new Parish Council every success for the future.

- 5 District Councillor's Report** – N/A as Robin Page has now resigned.
- 6 To approve and sign the minutes of the meeting of 14th March 2016** – Proposed CK, seconded JM. Approved.
- 7 Matters to be reported from these minutes – (see item 11h)** RH said that the Terms of Reference between HPC and the website team stated that the web team has full responsibility for what's put on the website, including editorial content and right of veto. It was agreed that the PC should always request one PC member in the Committee, with a common sense approach to what's put online. There have been problems in the past with advertising commercial interests within the village. Proposed CK, seconded JM.

Environment – SW said the ivy on the Wellhouse Meadow walls had not yet been cleared, but it will be done soon. **Action SW**

Key Cutting – Roy Brown is to cut a spare key for the Skatepark. **Action FL**

Grants – JJ/SW are to look at grants before the May Meeting. **Action JJ/SW**

Vintage Games – LH/RB are to find out more about this. **Action LH/RB**

Village Festival – There is to be a meeting on 21st April. **Action JJ**

Village Hall Trustees Meeting – To be arranged in May. **Action RB**

Newsletter – To be distributed before the May meeting. **Action All Councillors**

Lime Tree by 8 Trinity Close ó It was agreed to accept Sam Bowden's quote to pollard the tree, as he is the designated Tree Officer. **Action FL**

- 8 Planning applications and decisions:** S/0564/16/FL - 43 High Street; two storey side extension ó no objections. **Planning Permission granted by SCDC:** S/3184/15/FL - Lesanna Farm, Cantelupe Road; construction of a new Farm Dwelling (revised design) ó 18/03/2016. **Planning Permission refused by SCDC:** S/3186/15/FL - The Vicarage, 1 Broad Lane; new 1½ storey dwelling, detached carport garage and associated external works ó 22/03/2016

- 9 Traffic Calming Update** - Phase 1 works were agreed: Barton Road - 3 chicanes with associated safety signing plus gates at the northern entrance. Completion of all road markings around the school (the school road safety markings would be refreshed.) Phase 2 works were agreed: Chapel Hill 'dragons' teeth and count down markings. Southern village approach from Harston would have 2 sets of gates and road markings.

A fee of about £900 will be charged by Skanska to get the plans through the safety audit. JM is to follow up LHI for the £5000 grant. **Action JM**

New Road and Cantelupe Road will be addressed during Phase 3 of the Traffic Calming project. The Parish Council would like to thank John Miller for all his excellent work. Proposed RH, seconded JC. All agreed.

10 Additional Matters for Discussion ó

- a) **Skate Park** – The general consensus was that this had not been done in the right way, as the Parish Council was not consulted on the repairs but was just informed that they had been done by a volunteer. While this work was done well, this could have resulted in insurance implications when the Parish Council, as owners of the Skatepark, would have been held responsible. The carpenter who did the work is to be asked if he would be interested in going on a Health & Safety play inspection course. **Action FL**
It was agreed, as discussed at a previous meeting, that any further work on the skatepark will be checked by Roy Brown immediately, before making any payment to the contractors. The clerk is to put a sign in the skatepark asking for the Parish Council to be informed immediately of any problems. **Action FL.** An inspection has been booked for May.
- b) **Grants – Churchyard trees, Churchyard lighting, HLTC & bench** – The PC was asked

for a grant towards installing a large Victorian lamp post at the entrance to the Churchyard, replacing the one removed by Balfour Beatty. Offord & Camp have quoted £5,538. It was agreed to donate £2,000. Proposed JJ, seconded KW. **Action FL/JM**

It was agreed to discuss a donation towards pruning the churchyard trees at the next PC meeting, after asking Harold Hopkins what work has been done. **Action FL/JM**

It was agreed to discuss putting HLTC benches on the recreation ground at the next meeting, before addressing the issue of a grant. A site plan is needed first to ensure the area doesn't become too congested. **Action FL**

11 **Committee and Working Party Reports:**

- a) **Environment** – It was agreed to accept Sam Bowden's quote of £480.00 to pollard the lime tree next to 8 Trinity Close, on PC land. Proposed JJ, seconded RH.
The clerk is to look for the tree survey previously done by Pat Fullick. **Action FL**
- b) **Tennis Courts** – It was agreed to ask the Tennis Club to re-turf the area to the Northern corner of the tennis court, as it gets very little sun and re-seeding hasn't worked. It was originally agreed to be made good by HLTC. Proposed JM, seconded CK
- c) **Village Hall** - Consumer units have been replaced and hopefully this will resolve the power problem in the village hall. Lights in foyer will be replaced on 15th April. RH was notified yesterday that the front door has become difficult to open. He will investigate further. This may mean installing new doors.
- d) **Allotments** - Nothing to report – Current bank balance is £1,388.15. Next meeting is on 18th April in Little Rose at 19:30.
- e) **Trumpington Meadows** – Christine Kipping kindly offered to continue going to these meetings for the foreseeable future. The last meeting was mostly about Clay Farm. The PC was pleased to accept her offer.
- f) **Connections Bus** – CK will continue to write a summary for the minutes after standing down from the Parish Council in May. **Action CK.** The bus made 11 visits during the Spring Term, with an average attendance of 14.5. A variety of activities were available, along with the weekly quiz. There were always opportunities for the young people to have discussions with the youth leaders.
- g) **Play Area** – This has been very well attended over the Easter holidays.
- h) **C&V and website by Ron van der Hoorn:** 'The minutes of 14 March 2016 state: It was agreed that the website should be purely for village and Parish Council matters, so no political or commercial matters should be advertised. The village shops are a facility and benefit the whole village, so these can be advertised in moderation – every fortnight or so or when advising of changes. This is factually incorrect and we should refer to the terms of reference which were agreed between the web team and the HPC (Bob Branch) in June 2013 and state: The editorial committee (Web Team) shall have full responsibility for the editorial content of the website (except for direct HPC content) except in exceptional circumstances where common sense indicates the need for discussion of an issue with the HPC officers (Parish Clerk, Chairman and Vice-Chairman). Examples include public debate or potential litigation issues. We have put the terms of reference on the website.Ø
- i) **Cycle Path** – Lucian Hatfield met Ian Steen from Grantchester PC and they have agreed 2 options. One goes over the Pemberton's land. The other crosses the Spinney and turns left onto a permissive path, down a farm track. LH will talk to Patrick Joyce and hopes to have a proper proposal by the next meeting. Finances will be investigated. JM is to search for a grant. **Action LH/JM**
- j) **Haslingfield School** – LH was amazed at the amount of work the school has to do to meet all the various Ofsted regulations. The focus is on the school and

children, not on being part of the community. The Governors in charge of the school are unpaid and the admin work is exorbitant.

- k) Queens 90th Birthday Weekend** – The structure looks good. A meeting is to be held on 21st April. A plan of the recreation ground is needed to mark out where everything will go. A sound system to announce what's going on needs to be sourced. The car park needs to be closed and disabled people issued with a permit. Any offers of help gratefully received. **Action All councillors**
- l) Confirm Arrangements of Annual Meeting** – Brian Robins from Cambs Police - Speedwatch, Jan Date ó Short term membership available for Warden Scheme, Christine Kipping ó Connections Bus, Jenny Jullien ó Queen's 90th Birthday Celebrations. All to speak for 5 minutes each. Refreshments are to be provided by TB/JC.
- m) Newsletter items** – Items suggested were: The Queen's Birthday, Traffic Calming, Warden Scheme, Cycle Path. End of April deadline for contributions. The clerk is to send out the newsletter from last year. **Action FL**
The possibility of extending the Village Hall is to be mentioned at the AGM.
Action RB

- 12 Correspondence** – A resident told the clerk that two trees on Chestnut Close outside nos 2, 3 & 4 had been previously agreed to be pruned every year. The Clerk is to ask Sam Bowden to do the work. Proposed JM, seconded CK. The Recreation Ground is to be cut by CGM on Thursday. Aiden Garbutt normally cuts the football pitch, but hadn't done so yet. The clerk is to investigate further. **Action FL**

10 Finance –

- a) **Motion to transfer £30,000 to Unity Trust Bank Account** – Proposed LH, seconded JJ
- b) **Resolution to pay outstanding accounts:**
Salaries – Clerk, Roy Brown – Payments proposed RH, seconded LH. Approved.

Invoices Paid on 11/04/2016

Warden Scheme - Allan Rutherford	£3000.00
Sam Bowden ó Ash trees, allotments	£480.00
HMR&C	£85.56
Clerk's Fees	£834.17
Roy Brown	£98.40
Connections Bus	£2497.00
Bob Branch ó expenses	£120.10
Clerk's expenses	£131.48
FIT ó Lease	£102.00
AG Electrical	£1027.20
Christine Kipping ó photocopying	£10.80
Haslingfield Parochial Church Council	£300.00

Date of next meeting (APGM) Monday 16th May 2016 at 7.30pm in the Methodist Church Rooms