

HASLINGFIELD PARISH COUNCIL

Minutes of the Annual General Meeting held on Monday 16th May 2016

Present – Bob Branch, Jenny Jullien, Tony Adcock, Lucian Hatfield, Kirstie Walker and Julie Coxall. County Councillor Sebastian Kindersley and District Councillor Doug Cattermole were in attendance. There were two members of the public present.

The Acceptance of Office Forms for the new Council were distributed and signed by all councillors. No Registers of Parish MembersøFinancial and Other Interests were in need of updating.

- 1 **Election of Chairman** ó Bob Branch was re-elected. Proposed JJ, seconded LH. All agreed.
- 2 **Election of Vice Chair** ó Jenny Jullien was elected. Proposed TA, seconded LH. All agreed.
- 3 **Apologies for Absence** – None
- 4 **Members Declaration of interest for items on the Agenda** – None
- 5 **Open Forum for Public Participation** – Concern was raised about parking at the School. There have been talks with the Headmaster, Mr McLeod, but it has been difficult to find a long term solution, and new parents are coming in every year. PCSOs canø do anything to enforce parking as there are currently no clearly visible lines. It was requested to put lines along the curve from the zig-zag, as this was considered to be the most dangerous part. The Chairman said the issue had been going on for many years and more yellow lines would only move the problem further down the road. As this is a rural, not suburban, community, many people in the village are averse to more yellow lines and road furniture. It was suggested setting up a Working Party with the School, parents, residents and councillors. It was also suggested putting a fence along the corner to discourage parking. **Working Party Action LH**
- 6 **District Councillors Report** – Doug Cattermole will report at the next Parish Council meeting, as his first meeting will take place later on in the week.
- 7 **County Councillors Report** – Sebastian Kindersley announced his re-election as Chairman of the County Council for another year. The level of complaints against the boundary review has been so high that the boundary committee is re-opening the consultation from 23rd May 2016. It would like to see a reduction in the number of councillors from 69 to 61. There are doubts about whether the County Council elections next year should be on the new or old boundaries.

Devolution – The debate rolls on, with Norfolk and Suffolk in favour of an Eastern region mayoralty, as it would mean getting their hands on Cambridgeshire rates. CCC is opposed to this and an Eastern region devolution footprint, favouring a Cambridgeshire and Peterborough county footprint. The debate questions require councils to make a decision by 28th June 2016, which doesnø give time for consultations with the people affected, so a decision may be made without them.

CEMEX Site ó The Section 106 money discussions for Barrington continue without much resolution. CEMEX now has to find a developer who is prepared to remediate the contaminated land.

- 8 **Planning Applications and Decisions:** Refs: S/0465/16/LB, S/0465/16/LB - Pear Tree Cottage, Harston Rd; proposed demolition of existing stable structure and erection of one and

half storey extension. No comments. S/0724/16/FL ó 37 Badcock Rd; take down existing wall, build new fence and gate. Erect fence 0.5 m from boundary. Supports. **SCDC - Permissions granted:** 43 High Street; two storey side extension 06/05/2016. 58 High Street; single storey rear extension 22/03/2016. 35 School Lane; two storey front and rear extensions 13/04/16. **SCDC – Permissions refused:** S/0084/16/FL - Workshop/store 9 Cantelupe Rd; retrospective change of use of annex to separate dwelling 04/04/2016.

9 To approve and sign the minutes of the meeting of 11th April 2016 – Proposed TA, seconded JJ.

10 Matters to be reported from these minutes – There will be a Trustees Meeting of the Badcock Recreation Ground Trust after this PC meeting. Mickey Pullen, who repaired the Skatepark, would be interested in attending the next Play Inspection course, subject to his boss's agreement.

11 Additional Matters for Discussion ó Nothing to report

12 Prospective new Councillors ó There have so far been two applications, including Ron van der Hoorn who would like to return as Councillor in the autumn. There was a motion to adopt the Notes on Procedures, previously circulated. Proposed LH, seconded JJ.

It was decided to make an announcement at the Queen's birthday meeting on 27th May, in the Newsletter and on the website and notice boards to say we're requiring new councillors. Proposed LH, seconded JJ. **Action JJ/FL**

13 Standing Orders, Regulations and other arrangements – review and agreement.
All Standing Orders and Regulations from 08/12/2014 were approved, as there have been no significant changes. Proposed TA, seconded LH.

14 Allocation of Councillors and Volunteers Responsibilities:

Allotments – Ron van der Hoorn
Emergency Plan – Tony Adcock
Environment – Bob Branch, Sue Watson
Finance – Tony Adcock
Grass Cutting – Jenny Jullien, Lucian Hatfield
Warden Scheme – Christine Kipping
Web Site – Ron van der Hoorn, Lucian Hatfield
Connections Bus – Christine Kipping
Wellhouse Meadow – Roger Scott
Cycle Path – Lucian Hatfield
Planning – Kirstie Walker
Play Areas – Julie Coxall
Police Liaison – TBA
Risk Assessment - Tony Adcock
Road Safety – Bob Branch, John Miller
Southern Fringe Community – Christine Kipping
Village Hall – Jenny Jullien, Tony Adcock, Ron van der Hoorn
Haslingfield United Charities – Sue Watson

15 Committee and Working Party Reports:

a) **Environment** – Bob Branch has been working with Sylvia Armit on getting more

trees into the Community Orchard. RB asked to spend up to £200 for more fruit trees, including the £100 donated by a resident last year. Proposed LH, seconded TA. CGM is to be asked to weed-kill the nettles by the fruit trees. **Action FL**. Jenny Jullien received a letter from Mrs Fisher, asking for a large tree in the Elms to be cut back. It was agreed that one tree should be taken down as soon as possible and the stump removed. Quotes are to be obtained. **Action FL**

- b) **Queen's 90th Birthday Events** – A meeting is to be held on 27th May at 7 pm to finalise locations for the marquee, games areas etc. The programs have been designed and will be distributed to every household in the village by the end of May.
 - c) **Village Hall** – A meeting was held last week with an architect, with a view to increasing the number of meeting rooms, enlarging the kitchen and making extra space for storage. TA and JJ were informed that building up would be more expensive than building out. The architect is doing some initial plans, hopefully to be presented at the next meeting.
 - d) **Allotments** ó Nothing to report.
 - e) **Trumpington Meadows** ó Christine Kipping is to send a written report every few months.
 - f) **Play Areas** ó These have both been very busy. A boy gave Julie Coxall a detailed plan for improving the Skatepark, which was very impressive.
 - g) **Tennis Club** ó The Grand Opening will be held on 22nd May. All are invited. A construction and site plan is to be obtained from the Tennis Club regarding the issue of benches. It was decided not to make a contribution and the PC reserves the right to approve the position. **Action RB**
 - h) **Traffic Calming** – John Miller sent a report. Subject to doing a letter drop in Barton Road, the Barton Road chicanes and gates will be installed this summer. Plans are available for inspection at Bob Branch's house, but have not yet been approved by the council. There will be an ad-hoc private meeting for councillors to discuss further on 25th May. Proposed JJ, seconded TA
 - i) **C&V and Website** – Nothing to report.
 - j) **Cycle Path** – Lucian Hatfield saw the Footpaths Officer and Patrick Joyce. There is still a little money available from the City Deal funds and some Section 106 money. A new route has been proposed going towards Grantchester, adding 500 meters to the cycle route, which may or may not work. This will have to be agreed with Richard Pemberton.
- 16 **SCDC Community Governance Review** – RB had sent out a Draft letter prior to the meeting, addressed to Clare Gibbons at SCDC, with a map showing the proposed new boundary lines. All agreed that this was fine to send. **Action RB**
- 17 **Correspondence** – A letter was received from a resident asking for sponsorship for a charity cycle ride. It was agreed that the Parish Council cannot use public money for this purpose, and that it's up to individuals to decide to sponsor if they wish. It was agreed to give a grant of £500 towards the cost of removing trees in the Churchyard. Proposed TA, seconded RB. **Action FL**
- 18 **Presentation of Accounts for 2015/16 to Parish Council** – Tony Adcock gave a presentation explaining the allocation of funds. It was proposed to accept the accounts, which were audited by Keith French. Proposed TA, seconded JJ. Approved. **Action FL**
- 19 **Final arrangements for the Annual Meeting on 23rd May 2016** – It was agreed that Julie Coxall and Trina Backhurst would organise the refreshments. **Action JC/TB**
The clerk is to remind Brian Robins about the Speedwatch Scheme presentation. **Action FL**
Jenny Jullien will give a presentation on the Queen's 90th Birthday weekend. Jan Date will

Speak about the Warden Scheme and Christine Kipping about the Connections Bus.
The councillors agreed to arrive to set up the Hall for 7pm (Kirsty Walker to get there as soon as possible). **Action All Councillors**

20 Insurance Renewal – This is a three year fixed price contract with Aon, starting in 2015 and ending in 2018, so no need to change insurance providers yet.

21 Contracts to be tendered - None

22 Finance –

Resolution to pay outstanding accounts:

Salaries – Clerk, Roy Brown – Payments proposed LH, seconded TA. Approved.

The Clerk will prepare a list of Unity Trust payments for the next meeting. **Action FL**

Invoices Paid on 13/05/2016

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| Unity Trust Transfer | £50,000.00 |
| Aon insurance | £2,410.27 |
| HMR&C | £29.27 |
| Clerk's Fees | £698.57 |
| Roy Brown | £144.00 |
| Clerk's Expenses | £102.60 |
| Keith French (from 2015) | £170.00 |
| Sam Bowden | £750.00 |
| CAPALC | £365.57 |
| Cambs Lock & Safe | £56.40 |
| 6 th /17 th Cambridge Scouts Group | £180.00 |
| Tony Adcock VH (BT expenses) | £104.44 |

Date of the next meeting: Monday 13th June at 7.30pm in the Village Hall