

HASLINGFIELD PARISH COUNCIL

Minutes of meeting held on Monday February 9th 2015

Present – Bob Branch, Trina Backhurst, Tony Adcock, Jenny Jullien, Sue Watson, Julie Coxall, Ron van der Hoorn, Christine Kipping and Lucian Hatfield. County Councillor Sebastian Kindersley was in attendance. There were three members of the public present.

- 1 **Apologies for absence** - District Councillor Robin Page, John Offord
- 2 **Declarations of interest** ó None
- 3 **District Councillor's Report** –Robin Page sent his apologies
- 4 **County Councillor's Report** ó Sebastian Kindersley expressed his disappointment that City Deal executives didn't understand the need for support for cycle ways and had allocated no City Deal Funds to them. He agreed that a link from Haslingfield to Hauxton would be more achievable, as Grantchester has expressed opposition to the route there. **Bus Service 75** - The tender process takes approximately 4 months and final timetables will be dependent on the bids returned; results will be available around April 2015. Residents should check the current timetables. The next **Cambourne Area Police Panel Meeting** will take place at 7:30 pm on Tuesday 24th February 2015 at Melbourn Village College. The Police have asked ócanvas your parishioners with a view to identifying any policing concerns that they wish tabling at the meetingö. The **CEMEX housing proposal** will go to the Planning Committee in March 2015. CEMEX has conceded £5,000,000 extra community benefit but no more. Barrington is seeking clarification of requirements from Barrington School. There may be a significant impact on Haslingfield School. HPC was invited to send a delegation to the Planning Committee, to explain why they don't want the development. SCDC officers give the impression that the outcome is very finely balanced. More houses and a school are planned at Cambourne. If the new Cambourne development is approved, the SCDC rolling 5 year housing land plan would be met.
- 5 **Cycle Path Update** - Lucian Hatfield met with the A10 group, who are promoting cycling from Royston to Cambridge along the A10 corridor. He will prepare a brief for the cycle route from Haslingfield to Hauxton and discuss various surface options with landowners.
- 6 **Open Forum for public participation** –Sylvia Armit made some suggestions regarding the re-stocking and expansion of the Community Orchard. The Chairman invited her to co-ordinate her ideas with him. CK suggested asking Tim Elbourn from Meldreth to give advice.
- 7 **Haslingfield Endowed School Funding Request** - Philip Golden from Haslingfield Endowed Primary School gave a short presentation outlining the fund raising activity to date for the proposed Play Trail at the school. £1,495 of the £11,995 cost is still outstanding, and the school hopes to have the facility in situ by Easter. In view of the extensive fundraising efforts already made by the school, Lucian Hatfield proposed funding the remaining balance, which was approved nem con. Proposed LH, Seconded TB.
- 8 **To approve and sign the minutes of the meeting of January 12th 2015**– approved and signed. Proposed TA, Seconded JJ.
- 9 **Matters to be reported from these minutes** – None
- 10 **Planning applications and decisions:** Permissions granted by SCDC: **S/2614/14/FL** 85 New Road, erection of two storey side and rear extension and single storey rear extension; 09/01/2015.
S/0032/15/PB - FYI only ó Land West of Barton Rd, prior approval for change of use of barn to 2 dwellings & associated operational development. **From Planning Meeting on 26/01/2015 - Ref: S/2998/14/RM** Trumpington Meadows Development Site Hauxton Road, Cambridge, reserved matters for phase 8 providing 36 new dwellings with associated internal roads, car parking, landscaping, amenity and public open space. (25 dwellings fall within South Cambridge District Council and 11 dwellings fall within Cambridge City Council) ó Approved (with suggestion for extra parking).

S/2836/14/LB River Farm House, Harston Road, Proposed new internal door between main dwelling and annexe; raising of existing annexe floor and installation of internal handrails to annexe entrance; and addition of secondary glazing units to single casement windows in annexe ó Approved.

- 11 Additional matters for discussion** – A plaque on the site of the new Play Trail saying who funded the project was proposed. Proposed TA, seconded CK - All in favour, JC abstained.
Sam Bowden to be followed up to remove the ivy outside 2 The Elms - **Action FL**
More unsightly rubble has been dumped on the plot on Church St. The owners to be contacted again and SCDC and CCC to be written to - **Action FL**
- 12 Village Hall refurbishment additional costs** – There have been additional problems discovered as a result of the refurbishment work. The floor in the Ladies toilets has had to be screeded and a damp proof membrane laid. There have also been issues with leaks in the roof and the thermostatic mixing valve, which has had to be replaced. There are problems with the hot water boiler with venting in the wall not big enough for current regulations. The water pressure in the showers is very poor so the whole water system needs reappraisal with the current boiler possibly to be replaced with a larger one. This has put the program for refurbishment back by at least another week. An additional expense of £3,972 has been incurred to date, which TA asked HPC to approve. RH proposed, CK seconded. Approved nem con. Additional quotes for further work and central heating to be sought - **Action TA**
- 13 Connections Bus Financing** – TA asked if £800 was an acceptable contribution from Harlton towards the £8,626.00 cost of financing the project. CK suggested arranging a meeting between TA, FL, Alan Webb (Connections Manager) and Kim Quince (Harlton Parish Clerk) to discuss further contributions ó **Action TA/FL**
- 14 Neighbourhood Plans** – JJ asked if we should have a plan to protect certain sites from development. It will be a legal document and part funded from the government. We would have to have formal planning support with lawyers, and a local referendum will be needed. SW thinks it would be worth looking at and we should read up on the idea. Linton is in the process of applying of a plan, which takes 2 years. FL to call the District Council to come and talk about the advantages and disadvantages of having such a plan ó **Action FL**
- 15 Committee and Working Party Reports** –
 - a) Environment** – Sylvia Armit suggested having a Community Orchard in the dog-free area of Wellhouse Meadow. RB pointed out that we already have this on the other side of the meadow, which is not dog-free. He invited her to make a list of suggestions for additional trees in the original area and to attend the meeting scheduled with the Tree Officer. **Action RB**, Sylvia Armit to co-ordinate. Sylvia Armit also mentioned the fast traffic going down High Street and would like to see further traffic calming measures in place to the Village Shop & Post Office. RB to see how the current plan goes and then talk about improvements ó what's feasible and what's enforceable.
 - b) Village Hall** - TA was commended and thanked (RH) for all the project management work he has undertaken at the Village Hall. The hire charges for the Village Hall have been overhauled. The new fees were put on the website in mid-January 2015.
A meeting is to be arranged between Ian Dewar of CAPALC, and TA, RB and FL to discuss the VAT arrangements with the Village Hall. **Action RB, TA and FL**
 - c) Allotments** – There is no waiting list and a current bank balance of £1,371. A brush cutter is to be purchased. **Action RH**. Trees on Harlton Road could potentially fall down. FL to ask Sam Bowden to check and see which trees need removing. **Action FL**
 - d) Trumpington Meadows** ó CK unable to attend meeting
 - e) Play Area** - JC reported that the play area is well used but muddy
 - f) Website & C&V** ó The latest planned website meeting has been postponed
 - g) Parish Emergency Plan** – TA had nothing new to report
 - h) Skate Park** –FL to contact Clever Curves about the scheduled repair work. **Action FL**
 - i) Traffic Calming Measures** – Work is scheduled to start this month
 - j) Recruitment** – A potential councillor candidate is to be asked to submit a formal expression of interest to become a Councillor. RH, JJ, JC and RB to arrange an informal chat with the candidate. **Action CK**.
JJ will ask another person if they are interested in joining the Parish Council **Action JJ**

RB and FL received a letter of resignation from John Offord, who thinks that he has too many other responsibilities to be able to continue as a Councillor. The Parish Council commended him for all his hard work and all Councillors agreed he will be much missed. RB will formally reply to the letters, thanking him for his valuable service. **Action RB**
FL will check mandates with the Bank of Cyprus and inform them of JO's resignation.

Action FL

- k) **Telephone Box** – CK to look into purchasing a defibrillator. **Action CK**
RB and FL will sign sale documentation for purchase of the kiosk. **Action RB/FL**

- 16 Arrangements for Annual Meeting** – RB discussed the need for a report on the Badcock Trust Charity to present with the Chairman's report and Accounts at the Annual Meeting in May. There will be a financial and written report on what has been achieved and the Trustees' report will be included in the newsletter. **Action RB**

The NALC Quality Council Scheme has now been scrapped and a new regime is in place, with HPC beginning at Foundation Level. FL to circulate NALC's email to Councillors.

Action FL

A speaker is to be booked for the Annual Meeting ó RB suggested TA talk about the Parish Emergency Plan and/or Keith Murray could give a 5 minute talk about the move to make the Little Rose pub a community asset. **Action FL**

Terry Baker to be contacted to look into the booking of the May meeting, as the Little Theatre rehearsals take place on Thursdays. **Action FL**

TB mentioned that the Lease to Neil Poole at the Little Rose comes up for renewal in February. FL will ask KM for more information about this. **Action FL**

RB and FL will reply to SCDC Article 4 consultation. **Action RB/FL**

- 17 Correspondence** – See 15k above.

- 18 Finance – Resolution to pay outstanding accounts** - Proposed LH, Seconded CK ó approved. FL suggested Roy Brown receives an increased rate with immediate effect, to align with other salaries. Proposed JJ, Seconded LH. Approved nem con.

Salaries – Clerk, Roy Brown, Alan Stevens

Date of next meeting Monday 9th March 2015 at 7.30pm in the Village Hall