

HASLINGFIELD PARISH COUNCIL

Minutes of meeting held on Monday May 11th 2015

Present – Bob Branch, Trina Backhurst, Christine Kipping, Jenny Jullien, Sue Watson, Julie Coxall, Ron van der Hoorn and Lucian Hatfield. Two members of the public were present.

- 1 Election of Chairman** – Trina Backhurst chaired item 1 and thanked Bob Branch for all his hard work over the previous year. Bob Branch was proposed to be re-elected as Chairman by Lucian Hatfield and seconded by Christine Kipping. Approved nem con.
- 2 Election of Vice Chairman** ó Bob Branch in Chair. Trina Backhurst was proposed by Jenny Jullien and seconded by Sue Watson. Approved nem con.
- 3 Apologies for absence** ó County Councillor Sebastian Kindersley and Tony Adcock. District Councillor Robin Page was unable to attend.
- 4 Declarations of interest** ó None
- 5 Open Forum for Public Participation** – Two members of the public present were there to listen but had no issues to raise.
- 6 County Councillors Report** – none received.
- 7 District Councillors Report** ó none received.
- 8 Cycle Path** - The Parish Council has received both letters of objection and letters of support for a proposed new cycle path route from Haslingfield to Hauxton. Commuters to Cambridge and parents wanting their children to cycle are generally supportive, dog walkers and others against. The matter will be discussed further at the Annual Parish Meeting on May 18th 2015, where residents can vote on their preferences. LH is to produce a map and a list explaining various cycle path options. RB agreed to summarise it at the Annual Meeting, as LH is away.
- 9 Planning applications and decisions – Planning applications and decisions: C/11/40/45** - Application to carry out tree works situated within a conservation area; 20 High Street ó no comments. **S/0604/15/FL** - Raising ridge height. Loft conversion. Dormer windows & velux roof lights ó amended plans; 19 The Hemlocks ó recommended refusal, but see below. **S/0789/15/FL** - Single Storey Front and rear Extensions; 28 Chestnut Close ó no objections. **Permissions granted by SCDC: S/0604/15/FL** - Raising ridge height. Loft conversion. Dormer windows & velux roof lights ó amended plans; 19 The Hemlocks.
- 10 To approve and sign the minutes of the meeting of 13th April 2015** – Approved and signed. Proposed TB, seconded LH.
- 11 Matters to be reported from these minutes** ó none
- 12 Additional Matters for discussion** - Jenny Jullien reported that the grass still hadn't been cut outside 12 The Elms. The clerk is to chase up CGM again. **Action FL.**
The clerk is to pass the Little Rose correspondence regarding the sale of the pub to Keith Murray in good time for the 15th June deadline. **Action FL.**

LH said the old street light outside his house had been taken down by Balfour Beatty and the new one was installed facing his garage rather than out into the street. This is to be reported to the County Council. **Action FL.** It was agreed that RB would take the whole street lighting issue to the Ombudsman, and is to draft a formal letter of complaint. **Action RB.**

CK saw a Smart car with a cycle rack on the back parking in the Village Hall car park, but didn't get the registration number. TB suggested putting a notice up saying the car park is for users of the Village Hall and Playground only. CK is to come back to the Parish Council with more defibrillator costs at the next meeting. **Action CK.** LH is to replace the missing glass pane in the BT phone box with polycarbonate glass. **Action LH.**

13 Allocation of Councillors responsibilities for 2014-2015

Allotments – Ron van der Hoorn

Emergency Plan – Tony Adcock, John Miller

Environment – Bob Branch, Sue Watson

Finance – Tony Adcock

***Grass Cutting – Jenny Jullien, Lucien Hatfield**

Planning – Kirstie Walker

Play Areas – Julie Coxall

Police Liaison – Christine Kipping

Risk Assessment - Tony Adcock, Bob Branch

Road Safety – Bob Branch

Southern Fringe Community – Christine Kipping

Village Hall – Ron van der Hoorn, Jenny Jullien, Trina Backhurst, Tony Adcock

Warden Scheme – Christine Kipping

Web Site – Ron van der Hoorn, Lucian Hatfield

Connections Bus – Christine Kipping

Footpaths – Trina Backhurst, Jenny Jullien

Wellhouse Meadow – Roger Scott

Cycle Path – Lucian Hatfield

* JJ is to observe the Eastern area from the bottom of Chapel Hill. LH is to observe the West of Haslingfield. The clerk will give the CGM schedule to LH, TB and JJ. Hannah Morrow, a village resident, wishes to get involved and JJ is to facilitate this in the plan.

14 Committee and Working Party Reports –

- a) **Environment** – Sylvia Armit has planted 4 new trees in the Wellhouse Meadow with children from the primary school. One or two more trees will be purchased in the autumn. Jay Cole has helped with pruning and the trees are responding well. RB has ordered three sorbus trees to go by the picnic benches in the Recreation Ground. More trees and shrubs have been ordered for Lilac Close. Quotations are needed for rotavating and reseeding with grass. Sam Bowden has quoted for grinding stumps. **Action FL**
- b) **Village Hall** - RH proposed to The Little Theatre to transfer ownership of the PA and audio loop system to the Village Hall. This decision was deferred until after the show. The Hall has been found to be unlocked on three separate occasions. The tank in the loft needs repairing as it has leaking ball valves. The Hall has been left dirty after parties. The Fire Alarm in the changing rooms has been going off, set off by the showers. The smoke detector has been replaced.
- c) **Allotments** – The lawn mower is now working ó someone had run it without oil. There are no waiting lists.
- d) **Trumpington Meadows** – CK is to attend a meeting next week. There is to be another exhibition by Grosvenor, expanding on plans for further development at the Abbey Stadium and Trumpington Meadows, linked together.

- e) **Play Areas** ó A blue cap, clearly from the top of one of the posts, has been found. JC is unable to locate which piece of equipment it's from. JJ suggested asking for another interim report on the Skate Park, to investigate the state of the platforms in particular. **Action FL**
- f) **Tennis Club Lease** ó RB said the Club is to raise money to carry out the work needed on the third court and floodlighting.
- g) **Traffic Calming Measures** ó RB has received no feedback from the designers at Skanska and is to contact them again. Speed bumps have been rejected as an option for now. The County Council project manager will be involved in consultation with the people in Barton Road. **Action RB**
- h) **Church & Village & Website** – There is to be no meeting of the website team this week or next. They will get together at the end of May. JJ is to put an abridged version of the Village Hall meetings reports on the website. **Action JJ**
- 15 **Correspondence** - The Haslingfield sign on Barton Road has been knocked down. The clerk will report this to Highways. **Action FL.** JJ said 12 The Elms had planning permission for an extension and asked to cut back the existing community bushes and hedgerow. This was agreed. TB asked the clerk to add up how much we have spent on work done at the Elms over the previous year. **Action FL**
- 16 **Presentation of Accounts for 2014/2015 to Parish Council** – RB presented the Accounts. TB asked what the interest figure was for. FL said it was the Bank of Cyprus. TB asked her to check and confirm this after the meeting. **Action FL** (since confirmed) Accounts agreed to go to PK Littlejohn. Proposed RH, seconded JJ. Approved nem con. The Accounts were signed off. Proposed LH, seconded RH. TB asked for the Accounts to be circulated every quarter.
- 17 **Final Arrangements for Annual Meeting on May 18th** ó It was agreed to be there to set out the Hall at 7pm.
- 18 **Insurance Renewal** ó It was agreed to stay with Aon for the next 3 years at the same rate as last year. Proposed LH, seconded TB
- 19 **Contracts to be tendered** ó none
- 20 **Finance – Resolutions to pay outstanding accounts & confirm internal Auditor.**
Salaries – clerk, Roy Brown, Alan Stevens ó It was agreed to keep Keith French as our internal auditor. Proposed SW, seconded CK ó nem con.
 It was agreed to withhold payment to CGM for now until the work at the Elms has been completed. Proposed JC, seconded JJ.
Interviews for two Prospective Councillors took place at the end of the meeting. Kirstie Walker and John Miller were approved nem con and co-opted onto the Council.

Date of next meeting Monday 8th June 2015 at 7.30pm in the Village Hall