

## HASLINGFIELD PARISH COUNCIL

### Minutes of meeting held on Monday 14<sup>th</sup> December 2015 DRAFT

**Present** –Bob Branch, Trina Backhurst, Tony Adcock, Christine Kipping, Jenny Jullien, Ron van der Hoorn, Julie Coxall and John Miller. County Councillor Sebastian Kindersley was in attendance. There were no members of the public present.

- 1 **Apologies for Absence** –Sue Watson, Lucian Hatfield, Kirstie Walker and District Councillor Robin Page sent their apologies.
- 2 **Members Declaration of interest for items on the agenda** – None
- 3 **Open Forum for Public Participation** – No members of the public were present
- 4 **District Councillor’s Report** – None. The Clerk was asked to contact Fiona McMillan of SCDC about recent correspondence from Robin Page. **Action FL**
- 5 **County Councillor’s Report by Sebastian Kindersley**

**Mobile Libraries** - The County Council budget proposals have so far omitted canning of mobile libraries, so they may get a reprieve. If not, money may have to be raised from Parish funds or grants, if regarded by parishioners as an essential village amenity.

**BT Open Reach** - Sebastian Kindersley was contacted by Liz Heazell about the poor broadband performance in Haslingfield, and BT has been asked to come and talk to the village about these issues. Councillor John Miller said that there is a need to evidence problems and people should phone in to BT to report a problem and get an incident number first. People should also make a log of all problems, such as noting the date and time when the internet went down and how long for, to see if incidents coincide.

**Traffic Calming** – John Miller is to send Sebastian Kindersley information about the items to be proposed by HPC for Local Highways Improvement grants, which will be considered for award at a meeting in January 2016. Maintenance of traffic calming measures, including damaged bollards, will have to be paid for out of the Parish precept. **Action JM**

**Parish Council Elections** Elections will take place in May 2016 and then in 2018 following the current Boundary Commission electoral review, when new electoral arrangements for South Cambridgeshire District Council come into effect. The number of wards, councillors representing each ward and ward boundaries will change, as well as the total number of councillors elected to the council in the future. Some ward names may also change. The Commission is inviting proposals for new warding arrangements and the consultation will close on 1 February 2016. After considering all representations made during this consultation, the Commission intends to publish draft recommendations in May 2016. There will then be a further period of consultation on the draft recommendations. Final recommendations are expected to be published in September 2016. The new electoral arrangements will come into effect at the local elections in 2018. Details are available on the SCDC website and from the Parish Clerk.

- 6 **To approve and sign the minutes of 9<sup>th</sup> November 2015** ó Approved and signed, with two amendments; the Connections Bus is costing more to run, resulting in increased costs, not losing money. £95 was raised for the Heartbeat Trust. Proposed JJ, seconded TA. Future minutes will be issued as Draft Minutes, with 48 hours for Councillors to suggest amendments before publication as draft. **Action FL**

**7 Matters to be reported from these minutes** – Clare Gibbons of SCDC reported at the recent meeting with some councillors that some Barrington CEMEX Section 106 money is going towards healthcare by improving the facilities at Harston Health Centre. Ian Southcott of CEMEX is to be contacted to see if any donations can be made towards Haslingfield facilities. **Action JM/SK**  
Clare Gibbons is to be contacted re possible additional grants and funding. **Action RB/JM**

**8 Planning applications and decisions:** Application for Tree Works situated within a conservation area: C/11/40/045-3, I The Knapp, Ash tree in rear garden ó recommended approval.

**9 Additional Matters for Discussion:**

- a) **Village Festival/The Queen's 90<sup>th</sup> Birthday Weekend** – This is being organised by TB, CK, SW and JJ, who will draw up a list of budget and duties. The PC is to give a grant of £1000 towards costs. There will be evening entertainment and a Scouts marquee, costing £180. Neil Poole at the Little Rose will pay half the costs of the entertainment and run a cash bar. All offers of help from parishioners will be gratefully received.
- b) **Quotations for maintenance of Play Areas** – It was decided to ask Fearless Ramps to do the maintenance needed at the Skatepark, at a cost of £1475.00 + VAT. **Action FL**  
It was decided to ask Play Maintain to do the maintenance needed at the Recreation Ground, at a cost of £2699.00 + VAT. **Proposed TA, seconded TB. Action FL**

**10 Committee and Working Party Reports:**

- a) **Environment** – It was decided to ask Sam Bowden for a quote to prune the Walnut Tree at the Wellhouse Meadow. **Action FL**
- b) **Traffic calming** ó The invoice for Scheme 2 has been paid to Skanska. The Design fees need to have VAT added, so an additional £3,458.27 is needed for Project Manager's costs + VAT. Proposed TA, Seconded TB. Agreed.  
The Barton Road chicane re-design will be provided by 4<sup>th</sup> January 2016. RB & JM are to attend the LHI Meeting on 22<sup>nd</sup> January 2016.  
Sam Bowden is to be asked to cut back the overhanging trees on Barton Road, opposite the proposed third chicane. This will need to be done in April/May 2016.
- c) **Tennis Courts** ó The supplementary lease has now been returned from lawyers, ready for RB & TA to sign. FIT have approved the lease in principle. RB will give it to Lawrence Hopkins and Robert Judge to sign. The shed is awaiting approval from SCDC. TB mentioned the need for the Tennis Club to get involved in volunteering for the Queen's Birthday weekend. RB will mention this to them. **Action RB**
- d) **Village Hall** – A letter has been received from Diana Offord expressing concern about frequent fuse trips and perhaps new RCDs should be installed. JM suggested the main fuses need replacing. The Clerk is to keep trying O C Electrical to ask them to do the work, but will try other options in the New Year if no success. Ron van der Hoorn had a meeting with Robin Perry, who asked for a hum in the amplifiers to be fixed at the same time. **Action FL**
- e) **Allotments** ó The AGM was recently held, where the Committee were re-elected for another year. There are 32 plot holders and a total of £1788.64 in assets. The public liability insurance will be paid next week.
- f) **Trumpington Meadows** ó The recent Ofsted inspection at the school was much better than the previous year.
- g) **Connections Bus** ó Christine Kipping said numbers of youth attending was up and the

facility was doing a lot of good work in the community.

- h) **Play Areas** ó Cambourne has just had a new Skate Park built. JC suggested putting in a bench for parents to sit on at our own Skate Park. All agreed this was a good idea.
- i) **C&V and website** ó It was agreed to leave the next Parish Council newsletter until early February 2016, to go in the March C&V. Last month's meeting for the website has been postponed until tomorrow.
- j) **Cycle Path** ó LH sent his apologies and had nothing further to report.

**12 Correspondence** – Bob Branch (RB) received a Christmas card to the council from Heidi Allen.

RB attended the CAPALC Annual Meeting. There have been more volunteers so they will have a full Board in the New Year. A street light has been left on 24 hours a day outside 3 College Crescent. Residents have tried to ring Balfour Beatty, with no success. RB will email Jamie Scott at the County Council. **Action RB.** The CC Highways is to be contacted about damaged Sidney Gardens/Church Way signs going towards the church. **Action FL.** A complaint was made on behalf of a resident of Cantelupe Road to Anglian Water about heavy lorries going to the sewage pumping station at unsociable hours. Anglian Water said this is a 24/7 operation, as sewage needs to be pumped out regularly.

**13 Finance** –

- a) **Draft Precept & Budget Request for 2016** – Tony Adcock will finalise this at the next meeting.
- b) **Banking issues** – It was agreed to open a Bank Account for online banking with Unity Trust Bank, with an initial deposit of £500. The Clerk is to double check this is covered by the financial compensation scheme. Proposed TA, seconded JM. Approved.

**Resolution to pay outstanding accounts:**

**Salaries – Clerk, Roy Brown** – proposed TA, seconded JM. Approved.

**Invoices Paid on 30/11/2015**

Skanska Highways Services	£6,900.00
Rural Services Partnership (JM Training)	£90.00

**Invoices 14/12/2015**

O C Electrical (defibrillator installation)	536.89
Cambs Lock & Safe	30.65
Tony Adcock Expenses (BT line rental at VH)	100.44
Cambs ACRE (Admin)	47.88
CGM (Grass Cutting)	1652.16
Clerks Fees	639.33
Clerks Expenses	53.00
Roy Brown	133.10
Alan Stevens (3 months)	187.96
HMR&C	113.89
Unity Trust Bank	500.00

**Date of next meeting Monday 11<sup>th</sup> January 2016 at 7.30pm in the Village Hall**